

Kayadeross Acres Inc. Volunteer Interest Sheet

We believe that every member of the co-op has unique talents that can be shared with the community. As such, we want to know a little bit about your interests, as well as areas in which you may have expertise. Please check all interests that you feel comfortable doing (or are willing to learn). We all own this community together, we look forward to everyone contributing when and how they can.

Maintenance:

- | | |
|---|--|
| <input type="checkbox"/> Monitor street lights | <input type="checkbox"/> Participate in fall / spring clean-up day |
| <input type="checkbox"/> Monitor drainage | <input type="checkbox"/> Exercise curb stops and valves |
| <input type="checkbox"/> Check mail boxes in winter to see if additional sand or snow removal is needed | <input type="checkbox"/> Inspect/clean out culverts/catch basins of debris from run off as necessary |
| <input type="checkbox"/> Inspect roadways, common areas for plow damage in the spring | <input type="checkbox"/> Mowing common area |
| <input type="checkbox"/> Landscaping or beautification – planting, mulching, etc. | <input type="checkbox"/> Painting electric backboards, fence, etc. |
| <input type="checkbox"/> Fill potholes/check drainage | <input type="checkbox"/> Inventory and maintain tools: oil, clean, have service |

Co-op Assistance:

- Phone tree for emergency communication
- Compile annual and special membership meeting packets
- Stay informed of latest resources at town/state/local organizational level
- Taking notes
- Maintain co-op wide email list
- Filing
- Get out the vote

Other:

Other:

Social:

- Coordinate condolence packages for neighbors
- Coordinate care packages for neighbors in need
- Check in on the ill or elderly
- Book club
- Nature walks / Walking club
- Card night
- Organizing events
- Gardening
- Publish a newsletter
- Grilling / Cooking / Baking
- Bingo
- Karaoke or Live Music

Teams:

- _____ Finance Team:
Meets quarterly to review financial reports, financial trending reports, and make recommendations to the Board.
- _____ Maintenance Assistance Team:
Meets quarterly to identify which maintenance items the Property Manager should put out to bid and which ones volunteers can take on. Team members then sign up for specific tasks to be completed over the next quarter/season.
- _____ Orientation Team:
Welcomes new members and orients them to resident ownership once approved for membership.
- _____ Social Team:
Plans fun community-wide events.
- _____ Street Captains:
In charge of all communication to be hand delivered to residents. Each member of the team takes on 1-2 streets.

Feral

Kids

We are committed to keeping our community a great place to live! Thank you for taking the time to complete this. The Board of Directors will be in touch to coordinate volunteers with tasks.

Name: _____

Address: _____

Email: _____

Phone number: _____

Best time to call: _____

Preferred method of Contact? _____